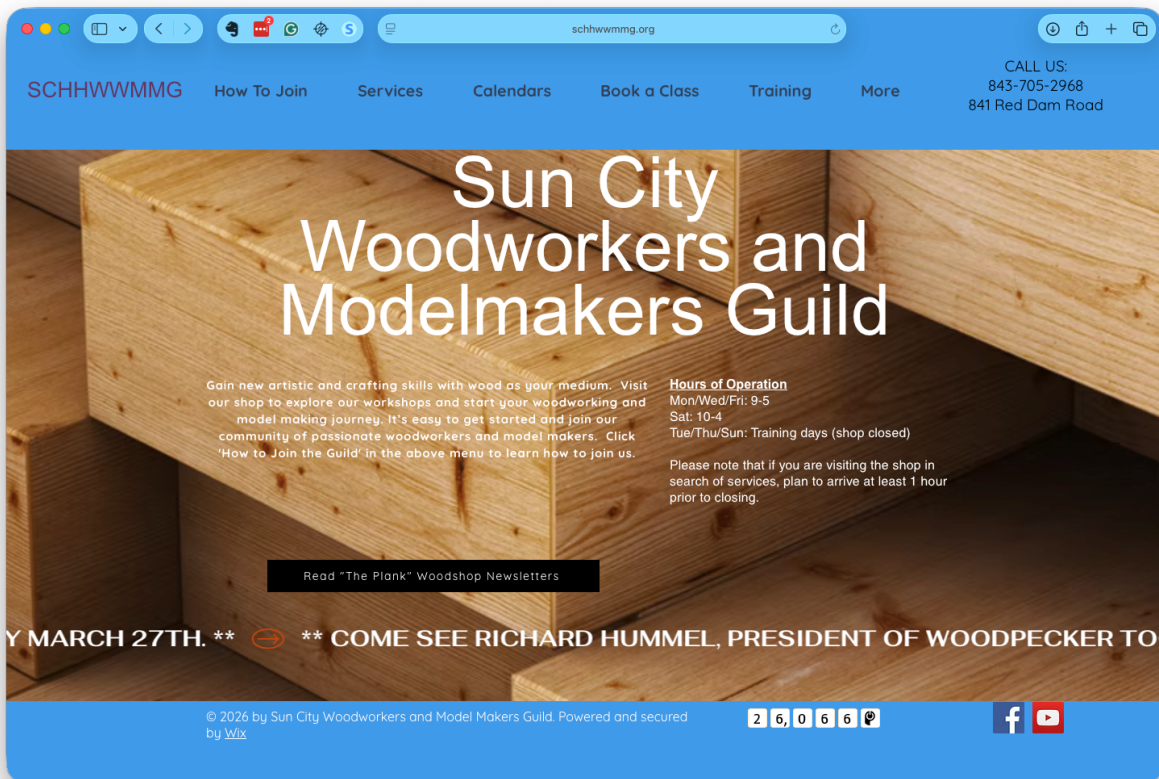


## Signing up for SCHH Woodworkers and Model Makers Website

Welcome!

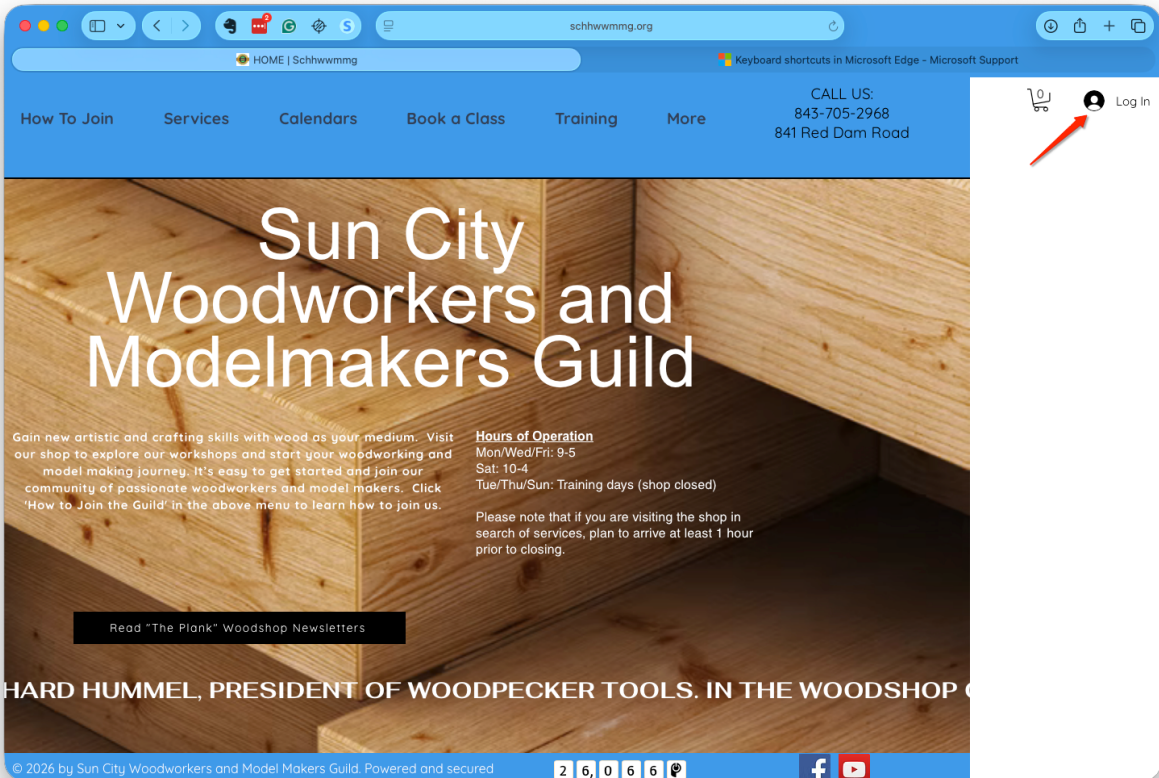
There is a lot of public information on the SCHH Woodworkers website. Using your browser of choice, go to <https://www.schhwwmmg.org/> to look around. The main page should look like this. Depending on your screen resolution, you might see less, you might see more.



From this website you can

- Look at the Guild calendar to see scheduled events, training, and meetings
- Look at the services and products the Guild offer to residents
- Scan the member forum for topics that interest you, obtain information and assistance from other members
- Look at our Guild documents such as by-laws, operations manual, Guild videos, previous Plank newsletters, etc.
- Sign up for advanced training classes
- Study the equipment story boards to learn the dos and don'ts of each machine
- Read about our 5 special interest groups
- Use the lumber price list when calculating the cost of a proposed project
- And more

If you have not already signed up for access to the web site, and you are an active Woodshop member, you need to get to the Log in option in the upper right corner of the screen. If you do not see it, like in the screen above, you can use the right arrow key to 'shift' the screen to the right until you see this:



When you click on "Log in", you will then be presented with the "Sign up" screen:

## Sign Up

Already a member? [Click here to log in](#)

First name

Last name

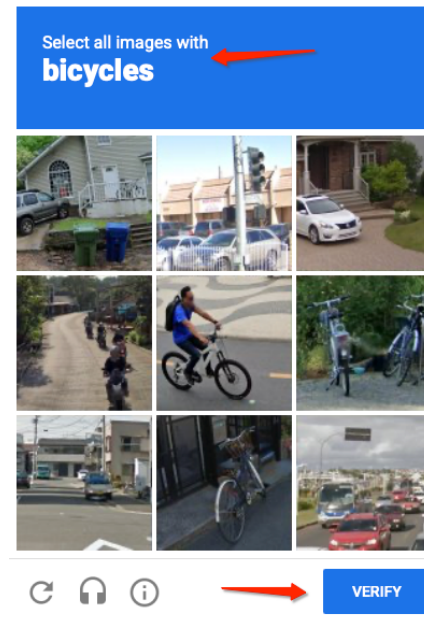
Email

Password

I'm not a robot 

Submit

Fill in your first and last name, and then ensure to enter the email you registered with the Guild when you signed up. If this does not match the value on file, it will be assumed the request is fraudulent and will not be approved. The request for access will only be approved if it matches the value on file. The password value you enter will be unique for the Guild website. Click on the “I’m not a robot” check box. Follow the reCAPTCHA instructions, top arrow), then click the VERIFY button (bottom arrow), and finish the form by clicking Submit.




You will get 1 more reCAPTCHA screen to verify you are a person and not a bot:

×

### Verification

Please confirm you're human.

I'm not a robot  reCAPTCHA  
Privacy - Terms

You will then get the following message, but with your email address:

Success! Your member signup request has been sent and is awaiting approval. The site administrator will notify you via email (test@email.com) once your request has been approved.

OK

The review process can take 1-3 days due to this being a manual process to verify and approve all requests. Once approved, an automated email will be sent to the address entered letting you know. If you haven't received a response after 3 days, please send an email to the following address stating you are waiting for approval: [website.scwoodshop@gmail.com](mailto:website.scwoodshop@gmail.com)

Once approved, you will be able to sign in to the web site and access all member only pages such as by-laws, operations manual, and other pages. You will also then have access to the "Book a Class" page where you can review scheduled classes and register for classes of your choice. Please ensure you read the pre-requisites for classes you want to sign up for, and if you have any questions if you have what's required, please reach out to the Advanced Training Director or the class Instructor.

NOTE: All classes open for signing up 45 days to the hour. So if the class starts at 11a, then at 11am ET, 45 days before, you will be able to click the 'Book now' button.

If you have already signed up for website access and just need to login, you will start at the same screen. From the main website, move right with the right arrow and click “Log in”:



When the Sign Up screen is displayed, click the “Click here to log in” links to be taken to the existing member login screen.

## Sign Up


Already a member? [Click here to log in](#)

First name

Last name

Email

Password

I'm not a robot 

You will then see this Log In screen:

## Log In

New to this site? [Click here to sign Up](#)

Email \*

Password \*

[Forgot password?](#)

Log In

NOTE: If you have recently signed up for access, it may take a few days before being approved. You will not be able to sign in until approved and activated.

If you try to Sign Up and then immediately login, it will fail. You will likely see a screen like this. Verify that you entered the email address correctly, and if you have any questions, please send an email to: [website.scwoodshop@gmail.com](mailto:website.scwoodshop@gmail.com).

## Log In

New to this site? [Click here to sign Up](#)

Email \*

Password \*

[Forgot password?](#)

This email doesn't match any account. Try again.

Log In

NOTE: If you have recently signed up for access, it may take a few days before being approved. You will not be able to sign in until approved and activated.

At this point, you should be logged in and see the Account icon with a down arrow next to it.



When you click the down arrow, you should see something like this:

